



The Traffic Management Act 2004 s. 28

Civil Enforcement of Parking Contraventions

(England) General Regulations 2007

Civil Enforcement of Parking Contraventions

(England) Representations and Appeals

Regulations 2007 (as amended)

PCN Number: TS000000001

Served on: 13/12/16 00:00:00

By Civil Enforcement Officer (CEO): CE025

Who had reasonable cause to believe that the following contravention had occurred and that a penalty charge is now payable:

Contravention Code: 00

Contravention 1

Contravention 2

Contravention 3

Contravention 4

Date of Contravention: 13/12/16 00:00:00

Time of Contravention: 15:39

Location: Location1

Vehicle Registration: TSLT3ST

Make: Make

Colour: Colour

Observed From 15:39 to 15:39

Photo evidence may be used

A penalty charge of £100.00 is now payable and must be paid not later than the last day of the period of 28 days beginning with the date on

which this PCN was served i.e.

by (10/01/17 15:39:30)

The penalty charge will be reduced by a discount of 50% to £50.00 if it is paid not later than the last day of the period of 14 days beginning with the date on which this PCN was served i.e. by (27/12/16 15:39:30)

SEE REVERSE FOR:

How to pay

How to challenge this PCN

What happens if no payment is made

## HOW TO CHALLENGE A PENALTY CHARGE NOTICE

You can challenge this Penalty Charge Notice (PCN) by writing to us, and your representation will be considered on the individual circumstances. If you challenge this PCN within 14 days from the date of this notice and the challenge is rejected, we will usually re-offer the 14 day discount period. If your challenge is received after the 14 days, you may lose the opportunity to pay at the reduced rate.

### **NO VERBAL CHALLENGES CAN BE ACCEPTED.**

- **Write To:**

Parking Services, South Lakeland District Council,  
Lowther St, Kendal, LA9 4DQ

- **On-line:**

At [www.southlakeland.gov.uk](http://www.southlakeland.gov.uk) (link on homepage)

- **E-mail:**

[parking@southlakeland.gov.uk](mailto:parking@southlakeland.gov.uk)

**Please state the PCN number, your registration number and your name and full postal address when writing to us. (You do not need to send the PCN back to us). If you do not supply this information, there may be a delay in considering your challenge.**

Information on challenging a PCN can be found on the Civil Parking Enforcement website: [www.patrol-uk.info](http://www.patrol-uk.info)

### **HOW TO PAY**

Payment must be received within 28 days of the issue of this PCN to avoid further action. The reduced charge will only be accepted if received within 14 days of the issue date of this PCN unless challenged as indicated above.

**WE DO NOT ACCEPT CASH PAYMENTS - please do not send cash through the post.**

#### **To Pay By Post**

Payment can be made by crossed cheque or Postal Order (payable to S.L.D.C.). Please write the PCN number and your address on the back of your payment. Please allow 2 working days for 1st class post and 5 working days for 2nd class post. Send your payment to: S.L.D.C. Cashiers, South Lakeland House, Lowther St, Kendal, LA9 4DQ. (A receipt will not be issued unless a stamped addressed envelope is supplied).

#### **To Pay By Automated Telephone Service**

Please telephone 01539 263460. You need your PCN number, which is your account number. Your card and payment details will only be retained for the purposes of this transaction.

#### **To Pay By Internet**

Go to 'Pay For It' link on [www.southlakeland.gov.uk](http://www.southlakeland.gov.uk)

### **WARNING**

If the Penalty Charge is not paid before the end of the 28 day period as specified on the front of this notice or successfully challenged, the enforcement authority may serve a Notice to Owner (NtO) on the registered keeper/owner/hirer of the vehicle requiring payment of the Penalty Charge. They can then make a formal representation to the enforcement authority and may appeal to an independent adjudicator if the formal representation is rejected. The NtO will contain instructions for doing this. If you challenge this Penalty Charge but the enforcement authority issues a NtO anyway, the registered keeper/owner/hirer must follow the instructions on the NtO.